

Central Emergency Dispatch Policy Board

November 15, 2016 Minutes

Members present:

Russell Brummett Jim Davis
Milan Pece Joe Qualters

Members not present:

Craig Munroe

Attendees:

Jeff Schemmer, Central Dispatch
Mike Cornman, EFD
Kevin Patton, EFD
Michael Rouker, City Legal
Fire
Jim Whitlatch, Bunker & Roberston
Mike Diekhoff, BPD

Jason Moore, BFD
Kelly Mullis, IU Health EMS
Margie Rice, County Legal
David Calvin, Northern Monroe
Jayme Washel, BFD

Meeting called to order at 10:00 a.m., by Chairperson Joe Qualters.

AGENDA

- I. Approval of Minutes: Davis made a motion. Pece seconded it. Unanimously approved September 20, 2016 minutes.
- II. Personnel Update: The three new hires are on the floor training. Starting next week each one will report to each shift. They will be training with a supervisor. To help keep the overtime down, a part-time position was made into a temporary full-time position. That position will go back to part-time after the first of the year.

March 2017 – tentatively hosting a NENA training. Still waiting on approval from NENA.

With the loss of the IDACS Coordinator in September, Jeff has been filling in. Jeff has asked Chief Diekhoff for approval to appoint Amy Wolfe as the new Coordinator. The long term goal is to have one on each shift.

- III. Committee Reports: None - no active committees._
- IV. Statistics:
 - *September & October 2016:* See attached documents. The land line calls are down 4% since 2016.
- V. Old Business:

- *Auto Toner & Status Buttons:* Still waiting on the scope of work from Logisys. Logisys was acquired by Motorola. Motorola is looking over the request.
- *Resolution 16-02:* Both City & County attorneys have approved the Resolution. The Board had asked that a couple of changes be made. Added to Section 1: “Coverage or availability of such emergency services shall be provided or made available by each agency twenty-four (24) hours a day, three hundred and sixty five days (365) of each year”. A fifth section was added. It states “The Policy Board has the sole authority to determine the agencies to whom it shall provide dispatch services as well as the manner in which dispatch services are provided”. The rest of the resolution was read into the minutes at the September 20, 2016 meeting.

Milan Pece made a motion to accept the changes and addition of Resolution 16-02. Jim Davis seconded the motion. Unanimously approved.

- *Pulse Point:* City human resources has read the contract. There is a section in the contract that states that we have to cover the cost of a server. Trying to find the funds to purchase a server. City IT does not want to put Pulse Point on a current server. There are a couple of options. One is to buy a new server, which costs \$8,000 - \$10,000. The second option is a virtual server. It costs around \$1,000.

Milan asked how Dearbourne County handles it. They put Pulse Point on an existing server, but their City IT policy is different than ours.

The Board decided to table this discussion until the January 2017 meeting.

VI. New Business:

- *2017 Meeting Dates:* The following dates have been set for the 2017 meetings; January 24th, March 21st, May 16th, July 18th, September 19th, and November 14th.

Russell Brummett made a motion for approval. Jim Davis seconded the motion. Unanimously approved.

VII. Police/Sheriff/Fire/EMS: None

VIII. Public Comment: None

The next meeting is scheduled for Tuesday, January 24, 2017, at 10:00 a.m. in the Training Room at B.P.D.

Meeting adjourned at 10:15 am.

